



Careers Policy

The School is committed to providing an effective Careers Programme which ensures that all pupils acquire the knowledge, understanding and skills which will enable them to make relevant and informed decisions about Higher Education course choices and careers.

Pupils are encouraged to think independently about:

- Personal career development
- Making choices and transitions
- Exploring the world of work
- Using information sources efficiently and critically

Careers Education and Guidance Programme is included in the PSHE programme in the 3rd and 5th Form. Emphasis is given to careers awareness, how to research careers and the process of making informed choices.

All pupils in the 4th Form undertake psychometric testing as part of the Morrisby profiling scheme. This is followed, early in the 5th Form, by an information session for pupils and parents, and individual guidance interviews to advise on possible subject choices and career paths.

Pupils in the Sixth Form receive advice and guidance

- On higher education matters, from the Head of Careers and a team of university advisors via individual interviews
- With practice interviews, using members of the local business community and members of staff
- On gap year placements
- On the world of work, through Morrisby and other Experience Courses

It is the policy of the Careers Department to support students to access up-to-date resources; university websites are now replacing traditional hard copies of information although the Careers Department continue to provide many University prospectuses. There is a Careers section in the Vanbrugh Library that is freely available to all pupils.

The Department aims to ensure that parents are also fully informed about the Careers programme and that staff are readily available for consultation meetings. As well as the 5th Form information session, meetings are held for 6th Form pupils and parents on the university application process and on applying to Oxford and Cambridge. In addition, a Careers and HE Fair is held regularly, early in the Summer Term, to which all 4th-6th Form pupils and their parents are invited.

Staff are on hand to offer support and advice in August on the publication of examination results.

Reviewed: September 2022
Headmaster