



## Smoking and Vaping Policy

### Information for pupils, parents and staff

*The Code of Conduct states that all tobacco/ tobacco-related products, e-cigarettes and nicotine-related products (for example snus) are prohibited items for pupils to bring onto the school premises or the High Street in term time. The School is fully aware of the damaging social effects of smoking/vaping and/or using tobacco-/nicotine-related products on site and inside school buildings and the effects upon the health of smokers/vapers and users of these products, as well as on other pupils and staff. Smoking/vaping on site also has an intimidatory effect on other pupils, especially younger ones.*

*We are all undoubtedly aware of the increasing extent of vaping and snus-use in society, which has become a shared cause for concern and a major societal challenge for young people as well as for parents and families more generally.*

*We very much appreciate the continued support of parents in tackling these unhealthy and pernicious trends, with the shared aim of ensuring that Kimbolton remains as safe an environment as it possibly can be.*

### 1 Health Education

- Individuals with an addiction to nicotine will be given extensive support and in the first instance be referred to the Health Centre for assessment and advice. The Nursing Team provides facilities within the Health Centre to encourage smoking/vaping/snus-use cessation and often also recommend that young people receive expert advice from their GP via an urgent appointment.
- Smoking, vaping and snus-use are all part of the drugs awareness scheme of work in the PSHE programme for all pupils and the School takes its informal education responsibilities in this area extremely seriously, for example by Tutors passing on advice to pupils, talks in assemblies and presentations from the Nursing Team and Senior Staff.

### 2 Sanctions

Every case will be investigated as an individual case, so that all circumstances can be fully taken into account. The School will tend to treat smoking/vaping and snus-use inside of the school buildings as a more serious offence, which may therefore result in a more serious sanction. The School's general approach, however, will be:

- For the first offence of a pupil caught smoking/vaping/using snus, the pupil will be placed in a Headmaster's Detention (which takes place on a Saturday morning) and parents invited in to talk with the Hm and/or Tutor.
- For the second offence, in an academic year, the pupil will be temporarily excluded for one or more days, at the discretion of the Headmaster. The pupil and parents will also have a meeting with the Headmaster.
- For the third offence, the pupil and parents will have a meeting with the Headmaster and it is likely that the pupil will be permanently excluded from the School.

- Pupils caught in the company of smokers/vapers/snus-users will be warned on the first occasion with an appropriate letter emailed home. A second occasion activates a Friday after school detention for the pupil.
- Pupils who smell of smoke/vape or who are strongly suspected of being on their way to or returning from smoking/vaping/using snus will be warned on the first occasion. An appropriate phone call home to parents (the minutes of which to be recorded on Engage) will be made if they are found in possession of tobacco, e-cigarettes, snus or other tobacco-/nicotine-related products. A second occasion activates a Friday after school detention and a meeting with the pupils and parents with the relevant Hm and/or Tutor will also take place.

## **Information for staff only**

### **3 Transgressions**

- Smokers/vapers/snus-users should be apprehended as soon as they are discovered smoking or using snus, cigarettes and/or other tobacco-/nicotine-related products handed over, and taken by a member of staff to the appropriate Hm in the first instance or Senior Deputy Head if the Hm is unavailable.
- If the pupil is sighted smoking/vaping/using snus but cannot be apprehended, the member of staff should report this to the Hm who will take appropriate action.
- If there is a group in a clear smokers'/vapers'/snus-users' area, the member of staff where logistically possible should bring them all to the House staff/SLT, but a distinction should be clearly made between those actually seen smoking/vaping/using snus and those within the group.

### **4 Procedure for reporting**

- Letters will be sent out to parents by the School Office and signed by the Hm.
- The School Office will send Hms a note to say when replies have been received.

### **5 Patrols/Remit**

- Periodic site patrols will take place, including within Kimbolton town.
- Pupils are told that sanctions apply in and out of school during school hours, during journeys to and from school in uniform, and at any time whilst taking part in school activity.

**Reviewed: September 2023**

**Updated March 2024**

**Headmaster**